UTTARAKHAND STATE LEGAL SERVICES AUTHORITY,
HIGH COURT CAMPUS, NAINITAL

No. 27 /Project Consultant/XIV-6/SLSA/2020 **Date: 07.01.2020**

ADVERTISEMENT FOR THE ENGAGEMENT OF "PROJECT CONSULTANT"

Applications are invited from suitable and eligible candidates for the engagement on the post of **"PROJECT CONSULTANT" on the fixed honorarium of Rs. 60,000/- per month** in the establishment of Uttarakhand State Legal Services Authority at Nainital. **Last date for submitting application form is 31st January, 2020 at 05:00 P.M.**

Detailed information containing other terms and conditions with regard to engagement on the aforesaid post and application form can be downloaded from the official website of Uttarakhand State Legal Services Authority at **www.slsa.uk.gov.in**

Sd/-
(Dr. G.K. Sharma)
Member Secretary,
Uttarakhand SLSA, High Court Campus, Nainital

DETAILED INFORMATION AND OTHER TERMS AND CONDITIONS

S. N.	CATEGORY	DESIRED INFORMATION
1.	**Name of Post**	Project Consultant
2.	**Number of Post**	01
3.	**Honorarium**	Rs. 60,000/- per month fixed. (all inclusive)
4.	**Place of Posting**	**1.** Uttarakhand State Legal Services Authority (SLSA), High Court Campus at Nainital. **2.** Apart from this, will also have to visit all the District Legal Services Authorities established in all the 13 Districts of the State. **3.** For performing the official journey, a fixed amount of Rs. 5,000/- per month shall also be paid towards the travelling expenses including boarding and lodging expenses.
5.	**Tenure**	The engagement shall be purely on contractual basis; initially for a period of 6 months, which shall be extended upto 2 years only on the satisfactory work and performance.
6.	**Qualifications & Experience**	Master's Degree in Management/Social Work/Sociology/Public Administration/Economics/Political Science, etc. **OR** A Degree in Law. **AND** Having at least 7 years of experience with proven track record in project planning and implementation.
7.	**Job Profile**	**i.** Support and assist the Member Secretary of SLSA in planning, coordination, execution and monitoring of the activities/programmes of SLSA. **ii.** Identify and coordinate with governmental and non-governmental agencies/institutes who are working for the similar target groups under Legal Services Authorities. **iii.** Assist the Member Secretary, SLSA in liaising with concerned State and Local Government Bodies and Institutions on a

		regular basis. **iv.** Design projects for the implementation of specific NALSA Schemes. **v.** Coordination of implementation activities at the level of SLSA, District Legal Services Authorities (hereinafter DLSAs) and Taluka Legal Services Committees (hereinafter TLSCs). **vi.** Design methods for systematic monitoring & evaluation of the above mentioned projects. **vii.** Undertake field visits to track the progress made in the implementation of programmes of SLSA. **viii.** Any other task as assigned by the Member Secretary, SLSA.
8.	**Age**	The candidate must have attained the **minimum age of 28 years** and must not have attained the age of **more than 40 years** as on the date of publication of advertisement.
9.	**Selection Procedure**	For making selection of Project Consultant, competence would be judged on the basis of the interview of eligible candidates.

OTHER TERMS AND CONDITIONS
FOR THE POST OF PROJECT CONSULTANT

1. **Disqualification for appointment**:- A person shall not be eligible for appointment:-
   (a) if he is not a citizen of India;
   (b) if he has been convicted of an offence involving moral turpitude or he is or has been permanently debarred or disqualified by the Union Public Service Commission or any State Public Service Commission from appearing for examinations or selections conducted by it;
   (c) if he directly or indirectly influences the 'Selection Committee' by any means for his candidature.
   (d) if he has more than one spouse or married to such a person who already has a living legally wedded wife/husband.
   (e) if he is involved in any kind of criminal case whether convicted or charge sheeted.

2. **Condition relating to suitability, fitness and character**:- No person recommended for selection by the Selection Committee shall be appointed:-
   (I) unless the Appointing Authority is satisfied that he is of good character and is in all respects suitable for appointment to the service;
   (II) unless he is certified by the government medical authority that he is medically fit to discharge the duties of the post for which he is selected.

3. **Other Conditions of Engagement**: The Project Consultant shall be governed by such rules of attendance, leave and other service related matters as applicable to the Uttarakhand SLSA.

4. **Enclosures**:- The following enclosures shall be submitted alongwith duly filled up application form:-
   i. Self-attested photo copies of High School and Intermediate mark sheet and its Certificates.
   ii. Self-attested photo copies of Graduation and Master's Degree.

   OR

   Self-attested photo copies of mark sheet and degree in Law.

   AND

   iii. Self-attested photo copy of 7 years of experience certificate with proven track record in project planning and implementation for the post of Project Consultant.
   iv. Self-attested photo copies of other relevant Certificates and testimonials, if any.

5. Duly completed application form in the prescribed format with all requisite enclosures **must be addressed to Member Secretary, Uttarakhand State Legal Services Authority, High Court Campus, Nainital-263001 and must reach by Speed Post/Registered Post/Courier/By hand on or before 31st January, 2020 at 05:00 PM.**

6. **The list of eligible candidates to be called for the interview and rejected candidates shall be uploaded on the website of the State Authority** (**www.slsa.uk.gov.in**) **on or before 12th February, 2020.**

7. The envelope, containing application form alongwith all requisite enclosures should be marked as **"Application for the Post of Project Consultant".**

8. Envelope should contain only one application form. An envelope containing more than one application form shall stand rejected.

9. Application will be rejected, if photo is not pasted or if certified copies of required certificates are not attached with it, or if it is not self-attested by the applicant.

10. Application received after last date shall not be entertained and the State Authority will not be responsible for any postal delay.

11. The defective applications, which are not complete in any respect will be rejected outright.

12. Interview shall be held at Nainital. Various information and dates regarding the interview shall be given only on the website of Uttarakhand State Legal Services Authority, therefore, candidates are advised to visit the website of State Authority (**www.slsa.uk.gov.in**) regularly.

13. Candidates must bring their original testimonials on the day of interview.

14. No T.A./D.A. or any other allowances shall be paid by this Authority for the interview purpose.

15. No query regarding recruitment shall be entertained on Mobile/Telephone.

Sd/-
(Dr. G.K. Sharma)
Member Secretary,
Uttarakhand SLSA,
High Court Campus, Nainital

UTTARAKHAND STATE LEGAL SERVICES AUTHORITY,
HIGH COURT CAMPUS, NAINITAL

APPLICATION FORM

Affix duly self attested latest passport size coloured photograph

Fill the form in capital letter only.

1. Name of Post applied for: ……
2. Name of Applicant: ……
3. Date of Birth: ……
4. Nationality: ……
5. Father's/Husband's Name: ……
6. Present Postal Address: ……

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7. Permanent Address: ……

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8. Mobile Number: ……
9. E-mail ID: ……

10. Educational qualification:

Name of Exam Passed	Board/ University	Year of passing	Total marks	Marks Obtained	Percentage (%)

11. Are you convicted of an offence involving moral turpitude or you are or have been permanently debarred or disqualified by the Union Public Service Commission or any State Public Service Commission from appearing for examinations or selections conducted by it? ……..

12. Are you married? If so, do you have more than one spouse living or married a person having a spouse living? ……..

13. Work experience: ……

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…..……..

Date:

Place: **(Signature of applicant)**

DECLARATION

I…….hereby declare that all the contents mentioned above are true in my personal knowledge and nothing has been concealed by me. If any statement is found incorrect or misleading, my candidature may be cancelled.

Date:

Place: **(Signature of applicant)**