

UTTARAKHAND STATE LEGAL SERVICES AUTHORITY,
HIGH COURT CAMPUS, NAINITAL

OFFICE MEMORANDUM

No. 686/SLSA/2020

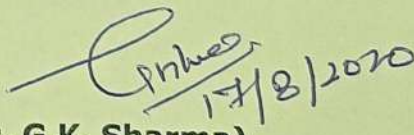
Date: 17 August, 2020

It is hereby informed that the COVID-19 pandemic corona virus has given an opportunity to write about the paperless work culture. Government is also emphasizing on the paperless work environment. It is less time consuming and economic. A paperless office is a work environment in which the use of paper is eliminated or greatly reduced. This is done by converting documents and other papers into digital forum a process known as digitization.

Further, it is to inform you that apart from other resolutions passed in the 17th Board Meeting of the Uttarakhand SLSA held on 26.06.2020, the issue regarding concept of paperless environment was also discussed and it was resolved that:-

“It was unanimously resolved that Uttarakhand State Legal Services Authority will implement the concept of paperless environment both in letter and spirit.”

In compliance of the said resolution, the undersigned has been directed to inform you that at the first stage, concept of paperless work environment shall be adopted in the office of Uttarakhand State Legal Services Authority and District Legal Services Authorities. The State Legal Services Authority and District Legal Services Authorities shall be adopted to send communication in soft copies through e-mail, as far as possible, and avoid sending hard copies, but for safer side hard copies may be maintained in the office. The said concept shall be extended to communication outside the office as well, as is being done during COVID-19 pandemic corona virus.

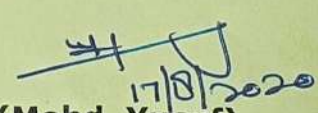

(Dr. G.K. Sharma)
Member Secretary

No. 687/SLSA/2020

Date: 17 August, 2020

Copy to the following for information and necessary action:

1. All the District Judges/Chairperson, District Legal Services Authorities.
2. Secretary, High Court Legal Services Committee, Nainital.
3. The Chairpersons, Permanent Lok Adalats, Dehradun/Haridwar/Nainital/Udham Singh Nagar.
4. Assistant Computer Programmer, Uttarakhand SLSA for uploading this information on the website of this establishment.
5. Guard File/Concerned File.


(Mohd. Yusuf)
Officer on Special Duty